

CAPABILITY STATEMENT

MTS SecureSign LLC

Company Overview

MTS SecureSign LLC is a federally registered, service-disabled veteran-owned small business (SDVOSB) headquartered in Kenefic, Oklahoma. The company provides administrative and document support services to government and commercial clients, specializing in compliance-driven workflows, records handling, identity verification support, and notarial execution. MTS SecureSign LLC supports agencies and prime contractors requiring secure, accurate, and time-sensitive document processing in both on-site and remote environments where authorized.

Core Capabilities

Administrative Support Services

Document Handling and Records Support

Compliance and Identity Verification Support

Notarial Execution (on-site and remote where authorized)

Secure Document Intake, Routing, and Chain-of-Custody Control

Forms Completion Support and Signature Management

Time-Sensitive and Mission-Critical Document Processing

Differentiators

SDVOSB Set-Aside Eligible – Veteran-owned with verified federal status

Compliance-First Execution – Accuracy, audit readiness, and procedural discipline

Rapid Response Model – Mobile and flexible service delivery

Low-Overhead, High-Reliability – Ideal for micro-purchases and task orders

Direct Accountability – Owner-managed operations with fast decision cycles

NAICS Codes

Primary: 561110 – Office Administrative Services

(Additional NAICS available as required for task alignment)

Company Data

Legal Name: MTS SecureSign LLC

CAGE Code: 173A4

UEI: S15YSW1TKM44

Business Type: SDVOSB | Small Business

State of Incorporation: Oklahoma

Congressional District: OK-02

Location: Kenefic, Oklahoma

Points of Contact

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